



## 2007 CISNE Gala Awards

### History

The Communities In Schools of the Northeast (CISNE) is a three year old non-profit community based organization that covers 16 counties which are Beaufort, Bertie, Camden, Chowan, Currituck, Gates, Halifax, Hertford, Martin, Northampton, Pasquotank, Perquimans, Northampton, Tyrell, Warren, and Washington. CISNE’s mission is to work collaboratively with schools, agencies and organizations by connecting community resources to ensure that our youth stay in school, learn needed skills, and prepare them for post secondary education and careers. CISNE is an initiative that was developed as a result of collaboration between Communities In Schools, Roanoke Economic Development, Inc. and NC Cooperative Extension Service. CISNE wishes to recognize “best practices” as they relate to children, family and youth development. The first CISNE Gala, April 28, 2007, will only address the six listed below. Future plans include expansion of the Gala to other county clusters.

### Eligibility Requirements

- Eligible entries must enter activities that are currently located in Bertie, Gates, Hertford, Northampton, Halifax and Warren counties.
- All entries must demonstrate a commitment to building partnerships with evidence of collaborating with other schools, agencies, organizations and/or businesses.
- All entries must be projects/activities that have been in place for at least a year.
- All winners agree to allow their information to be used for publicity purposes.

### Application Guidelines

- All components of the application form must be completed for the application to be considered.
- There is no limit on the number of entries an individual, agency, organization, school or business can submit from each county. However, only one nomination can be listed on each cover sheet along with supporting documentation.
- All entries must have appropriate signatures
- List all team members for projects nominated.
- All pages should have a left-hand margin of no less than one inch and should be on paper that will photocopy. Five copies of the application package should be submitted.
- The application summary is not more than 50 words on a separate page, which is not part of the five pages.
- Font used must be no smaller than 12 point.
- All entries are the property of CISNE and will not be returned.
- All entries must be received by **5:00 PM on Friday, March 23, 2007**. No electronic copies will be accepted.
- Questions: Contact Diana Mitchell, Director of CISNE at 252-539-2236 or 1-800-433-2236.

<p><b>Mail All Nominations to:</b>          Diana Mitchell, Director of CISNE          The Roanoke Center          P.O. Box 440          Rich Square, NC 27869</p>	<p><b>Deliver All Nominations to:</b>          Diana Mitchell, Director of CISNE          The Roanoke Center          409 N. Main Street          Rich Square, NC 27869</p>
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## **Process**

- Applications will be distributed to Bertie, Gates, Hertford, Northampton, Halifax and Warren counties to: schools, county agencies, nonprofits, community-based organizations and faith-based institutions. The application can be found online at [www.roanokecenter.org](http://www.roanokecenter.org).
- Review committee will consist of representatives from schools, nonprofits and/or community-based organizations.
- Committee members will rank each entry by using a rating sheet prior to meeting. By consensus; committee members will select the top three entries in each category and then select the top entry to receive the Gala Award.
- The top three entries in each category will be notified and encouraged to attend the Gala. Publicity pictures will be requested and or taken at the Gala.

## **Awards Ceremony and Publicity**

- Awards will be awarded at the Gala.
- The award winner will receive a trophy and the other two nominees will receive a certificate of recognition.
- All entries will be listed in the Gala Awards program booklet.
- Press releases will be issued to the press in counties of winners.
- Counties will be encouraged to post winners on their website.

Gala tickets are now available by contacting:

Diana Mitchell: (252) 539-2236 ext. 230

Rosetta Smith: (252) 539-2236 ext. 280

1-800-433-2236

Donation: \$25.00 per ticket

## CISNE Gala Awards Application Instructions

- I. Provide no more than a five page narrative double-spaced, describing your activity. Be sure to list and use the categories listed below. (Highlight in BOLD each category requested below within your text).
  - A. Schools, Faith-based Institutions, Nonprofits and Community-Based Organizations, please describe the organization and its mission.
  - B. Describe the activity (what situation has been improved or remedied) to include:
    - Need for the project
    - Target population, Number Impacted
    - Goals and Objectives
    - Description of the project, strategies implemented, best practices implemented
    - Process used to ensure broad participation
    - Describe the role of the community in the design, implementation and evaluation of the project.
    - Participant Impact as a result of implementing the project
  - C. Is this a new program or activity?
  - D. Are there similar activities being implemented in the service area? If yes, what creative solutions did your activity bring to the service area?
  - E. Describe the partnerships that were created and/or strengthened.
    - Roles and Responsibilities
  - F. Attach no more than three pages that support your entry. One of the items must be a letter of support. Ex. Pictures, news articles, additional support letters, etc.
  - G. Provide a fifty word summary of the project on a separate page.

**Important Note:** All entries will be judged according to demonstrated “*best practices*”, innovation, creative solutions to community identified needs and issues, the ability to replicate and sustainability.

**Publicity Information:** On a separate page please provide in fifty words or less a brief summary of the nomination information.

### Check List

- Application follows required format, outline and all categories are addressed.
- Nomination form is complete with appropriate signatures.
- Application is no more than five pages, double-spaced, in addition to the application form.
- Supporting documents are no more than three pages of supporting documentation, with one of the items being a letter of support.
- Five copies of the application package are provided.
- Fifty word summary attached. Not included as part of the five pages.

## **CISNE Gala Award Categories**

Please select **only one** service category **per cover sheet**. There is **no limit** to the number of applications an organization, faith-based institution, agency, school or business can submit.

### **ORGANIZATIONAL AWARDS**

#### **Children, Youth and Families Award**

The Children and Families Award will be awarded to an entity that has demonstrated extraordinary commitment to meeting specific, measurable needs in the lives of families and children.

#### **Technology Innovation & Education Award**

The Technology Innovation and Education Award will be awarded to an entity that has creatively used technology to enhance the educational achievement of students in preschool, elementary, middle or high school.

#### **Health and Wellness Community Outreach Award**

The Health and Human Services Community Outreach Award will be awarded to an entity that has targeted the prevention of diseases most prevalent in the region and can demonstrate the impact of their efforts to make the community healthier.

#### **Faith-based Award**

The Faith-based Award will be awarded to a faith-based institution with a strategic outreach into the community to help improve children, youth and families in the community.

#### **Business and Industry Award**

The Business and Industry Award of Philanthropy will be awarded to an entity that has adopted or has a proven record of partnering with a community organization to help improve the quality of life of the community.

### **INDIVIDUAL AWARDS:**

#### **Young Bright Star Award (Ages 12 - 18)**

The Young Bright Stars Award will be awarded to an individual, age 12-18, who have been proactive in addressing children, youth and family issues through advocacy and community service or CISNE counties eligible for the award.

#### **Shining Star Award (Ages 19 – 59)**

The Shining Star Award will be awarded to an individual, age 19 – 59, that has proven to provide outstanding commitment to making a difference in the lives of children, youth and families in the community and can demonstrate the impact of the service provided. The service has impact that reaches across the nominee's county.

#### **Silver Star Award (Ages 60 and up)**

The Silver Star Award will be awarded to an individual, age 60 and up, that has proven to provide outstanding commitment to making a difference in the lives of children, youth and families in the community and can demonstrate the impact of the service provided. The service has impact that reaches across the nominee's county.

## 2007 CISNE Gala Award Application

**Application Deadline: Friday, March 23, 2007 5:00pm**

**All entries must be typed.**

1. Complete this form for each award that you are applying for. Check the award category for which you are submitting.
2. All requirements must be met to be eligible for the award that you are applying.
3. Must have a separate application form for each entry.

Check one:  Individual  Team Entry Total number of team members \_\_\_\_\_

All team members' names, titles, addresses, and phonetic spellings of names must be included on the supplemental page to this application to receive recognition.

**Award Nominee:** \_\_\_\_\_ **Phonetic Spelling** \_\_\_\_\_

**Award Nominee Mailing Address:** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Email** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

\_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

\_\_\_\_\_

**Check County where the nominees work is being submitted for recognition:**  
**Bertie**  **Gates**  **Halifax**  **Hertford**  **Northampton**  **Warren**

**Nominators Name:** \_\_\_\_\_

**Nominators Mailing Address:** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Email** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

\_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

\_\_\_\_\_

Check Award Category. Be sure to attach required materials!

<u>ORGANIZATIONAL AWARDS</u>	<u>INDIVIDUAL AWARDS</u>
<input type="checkbox"/> Children and Families <input type="checkbox"/> Technology Innovation & Education <input type="checkbox"/> Health & Wellness Community Outreach <input type="checkbox"/> Faith-based Community Outreach <input type="checkbox"/> Business and Industry	<input type="checkbox"/> Young Bright Star <input type="checkbox"/> Shining Star <input type="checkbox"/> Silver Star

\_\_\_\_\_  
Signature of person submitting application \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Approving Officer or Director (if applicable) \_\_\_\_\_  
Date

## For Team Awards

(Please complete information for each additional team member. Use additional pages if necessary.)

Award Nominee: \_\_\_\_\_  
Phonetic Spelling \_\_\_\_\_  
Award Nominee Mailing Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Work Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_ Fax \_\_\_\_\_

\* \* \* \* \*

Award Nominee: \_\_\_\_\_  
Phonetic Spelling \_\_\_\_\_  
Award Nominee Mailing Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Work Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_ Fax \_\_\_\_\_

\* \* \* \* \*

Award Nominee: \_\_\_\_\_  
Phonetic Spelling \_\_\_\_\_  
Award Nominee Mailing Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Work Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_ Fax \_\_\_\_\_

\* \* \* \* \*

Award Nominee: \_\_\_\_\_  
Phonetic Spelling \_\_\_\_\_  
Award Nominee Mailing Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Work Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_ Fax \_\_\_\_\_

\* \* \* \* \*

Award Nominee: \_\_\_\_\_  
Phonetic Spelling \_\_\_\_\_  
Award Nominee Mailing Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Work Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_ Fax \_\_\_\_\_

\* \* \* \* \*

Award Nominee: \_\_\_\_\_  
Phonetic Spelling \_\_\_\_\_  
Award Nominee Mailing Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_ Work Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_ Fax \_\_\_\_\_